

## Graduate Policy and Curriculum Committee

January 23<sup>rd</sup>, 2019

KC-401 (Kennesaw Campus)

12:30PM

Minutes

**Voting Members Present:** Humayun Zafar (Proxy), Doug Moodie, Paola Spoletini, Mingon Kang, Stacy Delacruz, M.A. Karim, Bill Bailey, Rene McClatchey (Proxy), Cherilyn McLester, Charity Butcher, LeeAnn Lands, Scott Nowak, Marina Koether, Debbie Smith, Heather Scott

**Voting Members Absent:** Ameen Farooq, Pavan Meadati, Chinasa Elue

Meeting started 12:30PM.

### Agenda – Business Meeting

- 1) Approval of Agenda, shuffle agenda, item B to be last – 1<sup>st</sup> Smith, 2<sup>nd</sup> Bailey. **Approved.**
- 2) Review and Approval of GPCC Minutes (12/5/18) – 1<sup>st</sup> Karim, 2<sup>nd</sup> Smith. **Approved.**
- 3) Review of Executive Committee Minutes (1/9/19)
- 4) Discussion

#### Item A - Curriculum Freeze Update

1. in waves coordinated with Deans
2. high priority needed for catalog
3. catalog deadline Feb 15th, firm
4. May need additional meeting, possibly 1/30/19, will announce by 5pm on Friday 1/25/19

#### Item C - MSN proposals - presented by Jane Brannan

1. question on faculty resources - have needed faculty
2. question on syllabi - seem cookie cutter and not complete
3. long discussion on what needs to be in syllabus
4. motion from Bill Bailey - committee to develop requirements for syllabi but not apply to current MSN program proposal
5. motion withdrawn after additional discussion
6. motion from Marina Koether - improve syllabi and return (didn't finish sentence before more discussion)
7. discussion - explain assignments, 127.5 hours of work needs to be shown, need more info maybe not specific number of hours per assignment
8. Jane wanted more specifics on expectations

9. motion restated from Marina - improve syllabi to show enough work for 127 hours, table proposals until they return, if all is good offer to waive second reading at that time - second by Doug Moodie, motion passed

Item B - Mike Dishman

1. stated that low producing report is now available
2. 4 EDD, 2 EDS, and 6 Masters are on list
3. There will be discussions with these programs in near future

Item D - possible addition meeting - Scott reiterated that a meeting next week is possible and will be determined by this Friday at 5pm.

- 5) New Business - none